



Birmingham Children's Theatre

Birmingham, Alabama

Internship Application Form

Personal Information:

Name _____

Current Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Social Security Number _____ Date of Birth _____

Emergency Contact _____ Phone _____

Relationship _____

Education:

School, College or University _____

Major _____

Date of Graduation _____ Current GPA _____

Faculty Advisor _____

Advisor's Phone _____ Department _____

Are you using this internship to fulfill academic requirements? _____

List any related courses or skills _____

Please indicate which department(s) you would like to intern with.
 If you are interested in more than one department, rank in order of preference.

_____ Box Office	_____ Costumes
_____ Education	_____ Props
_____ Development	_____ Sound
_____ Carpentry	_____ Production Management
_____ Scenic Painting	_____ Stage Management
_____ Lighting	_____ Arts Administration

Additional Information:

Are you a minor (less than 18 years old)? Yes No

If so, what is your age? _____

Are you a citizen of the United States of America? _____

If not, do you possess a current Alien Registration Card or Visa? _____

Type _____ Expiration Date _____

Can you perform the essential functions for the position for which you are applying, with or without accomodation? Yes No

If you would like, please explain any accommodation needed:

If you answer yes to any of the following four questions, please give explanation or details on the back of this sheet or on an attached page. A yes answer does not automatically preclude a candidate from employment.

Have you ever been convicted of, plead guilty to, or no contest to a crime (including, but not limited to, felonies, misdemeanors, prayers for judgement, continuances or determinations with conditions, or driving while impaired or other serious vehicular violations)?

Yes No

Have you ever been charged, or do you currently have any criminal procedures or charges pending against you related to any sexual offense, abuse or violent act committed against or involving a minor?

Yes No

Have you ever been suspended, dismissed, nonrenewed, fired or discharged from a position of employment?

Yes No

Have you ever been asked to resign from a position of employment?

Yes No

I have read this application carefully and I certify that all the information contained in this application and on any attachments to it are true and complete to the best of my knowledge. I hereby authorize my previous employers to provide all information that they may have concerning my past employment. I further release the Birmingham Children's Theatre, its Board Members, employees or other agents of and from any potential liability arising from such investigation and inquiries of the above information, including the criminal background check requirements.

I understand that any omission of fact or misleading information given in this application for employment, any attachments to it, or in my interview(s) may result in the denial of my employment, the withdrawal of any offer of employment, or suspension or discharge from any position, as applicable.

Signature _____ **Date:** _____

Mail completed application along with:

- A Resume**
- 3 References**
- 1 Letter of Recommendation**
- A brief personal statement of what you hope to gain from this internship**
- Any paperwork for earning educational credit**

TO:
Birmingham Children's Theatre
P.O. 1362
Birmingham, AL 35201

ATTN: Alex McConnell, Director of Touring, Outreach and Education

Please mail all materials in ONE envelope.
Incomplete applications will not be considered.
Applicants under consideration will be contacted to arrange an interview.